



TENDER NOTICE

Shariah Academy, International Islamic University, Islamabad invites sealed bids from travel agents having valid license issued from IATA registered with Income tax and Sales Tax department, Government of Pakistan who are active taxpayers, list of the Federal Board of Revenue for supply of air tickets on single stage-single envelope as per details:

Sr. No.	Title	Tender submission date & time (on or Before)	Tender opening date & time
01	Supply of 21-economy class air tickets for participants of 66 th Regular Shariah Course	03-12- 2024 (Tuesday) 10.30 a.m.	03-12- 2024 (Tuesday) 11 30 a.m

02. Bidding documents containing terms & conditions and schedule can be downloaded from www.ppra.org.pk and www.iiu.edu.pk or obtainable on any working day during office hours from Room No.40, Shariah Academy, Faisal Masjid Campus, IIU, Islamabad against non-refundable tender fee of Rs.1000/- (Rupees one thousand only) per tender document by one day before the tender opening date

03. Tender fee is to be deposited as non-refundable in the shape of Demand Draft /Pay Order in favour of Shariah Academy (Account No # 50060010723003), International Islamic University, Islamabad. The bidder will have to deposit earnest money @2% of bid amount in shape of DD/PO (Note:Cheque /Crossed Cheque will not be accepted in any case whatsoever) in favour of Shariah Academy, International Islamic University, Islamabad along with bid document without which the tender will not be accepted

04. Shariah Academy, IIU reserves the right to accept or reject any/all bids in terms of Section-33 of Public Procurement Rules, 2004.

(Hafiz Atiq ur Rehman)
Assistant Director (A&F),
Shariah Academy,
Faisal Masjid Campus, Islamabad
051-9261030



Sub

TENDER DOCUMENT FOR PROVISION OF AIR TICKETS

The Shariah Academy, IIUI invites sealed bids from the registered Travel Agents for provision of **21-Economy Class air tickets for full study tour** of participants of 66th Shariah Islamic Course as per date & sector attached herewith and **02-Complimentary Return Tickets for Umrah**.

"TERMS AND CONDITIONS FOR SUBMISSION OF DOCUMENTS"

- i. The bidder should be on "Active Tax Payer" List of FBR (Evidence must be enclosed with bid document).
- ii. The bidders should submit valid ticketing License (IATA approved).
- iii. The lowest acceptable quotation with above conditions will be accepted subject to final recommendations of the "Purchase Committee" with approval of the Director-General, Shariah Academy
- iv. The Academy will pay 50% payment on receiving of air tickets for full study tour and remaining 50% payment will be made within one month after successful completion of tour. All the Govt. taxes shall be deducted from total payment as per law
- v. Quoted rates shall be unconditional and valid up to **40 Days** from the date of opening of this tender.
- vi. Group of passengers cannot be divided into small or further sub-groups
- vii. The academy shall not be liable to unnecessary hike in fare or any change in airlines at the time of travel.
- viii. No complaint either in written or verbal shall be accepted from the Travel Agent, after the award is finalized
- x. Any bid received by the academy after the deadline i.e 03-12-2024 Tuesday 10:30 am will be declared "Late" and "Rejected"
- x. Sealed quotation along with earnest money @2% (refundable) of total value of bid in shape of Demand Draft/ Pay Order in the name of "Shariah Academy, IIUI" should be submitted to the office of undersigned on or before 3-12-2024 Tuesday 10:30 am & quotation will be opened on same date at 11:30 A.M at the address mentioned below
- ci. Attested affidavit from Oath Commissioner should accompany the bid, stating that the firm has never been blacklisted or declared disqualified by any government organization during fulfillment of its responsibilities in any contract and is not in the process of litigation with any government organization. The tender will be rejected straightway without assigning any reasons if the firm declared black listed by any Govt. /Semi govt. department/agencies etc
- ii. The quotation must be typed. There must be "no cutting, crossing, rubbing or overwriting" in the quotation.
- ii. All the rates must be quoted in Pakistani Rupees (PKR).
- v. Bidders should provide separate quotations with "**Most Economical and Shortest Route**" for each mentioned options i.e., Option-A, B, C, and D at (Annex-A) of the tender document.
- v. Moreover, rate for Visa fee of KSA (Saudi Arabia) shall also be provided on the quotations separately. The competition will be held on "lowest quoted economy class air fare".
- ii. In case of delay in immigration process, either not informing flight schedule (well before departure from hotel) or any other inconvenience faced by the passengers during whole study tour, the contractor will be responsible to pay for the loss, damages and any related additional expenditures which might occur resultantly
- i. Under PPRA Rule-33, Shariah Academy reserves the right to accept or reject any or all bids as per PPRA rules
- i. Shariah Academy reserves the right to increase or decrease the number of tickets as required.

(Hafiz Atiq ur Rehman)
Assistant Director (A&F),
Shariah Academy,
Faisal Masjid Campus, Islamabad

DATE & SECTOR FOR THE FOREIGN STUDY TOUR: (Annex-A)**Option – A**

Sr.	Departure	Arrival	Date
01	Islamabad	Karachi	05 January 2025
02	Karachi	Jeddah	08 January 2025
03	Jeddah	Istanbul	16 January 2025
04	Ankara	Islamabad	23 January 2025

Option – B

#	Departure	Arrival	Date
01	Islamabad	Karachi	05 January 2025
02	Karachi	Jeddah	08 January 2025
03	Jeddah	Amman	19 January 2025
04	Amman	Islamabad	23 January 2025

Option – C

#	Departure	Arrival	Date
01	Islamabad	Karachi	05 January 2025
02	Karachi	Amman	08 January 2025
03	Amman	Jeddah	13 January 2025
05	Jeddah	Islamabad	23 January 2025

Option – D

#	Departure	Arrival	Date
01	Islamabad	Karachi	05 January 2025
02	Karachi	Istanbul	08 January 2025
03	Ankara	Amman	12 January 2025
05	Amman	Jeddah	16 January 2025
06	Jeddah	Islamabad	23 January 2025

Plz Note:

1. Most Economical & Shortest route is required for the above sectors
2. Tender Opening Date & Time: 03-12.2024 (Tuesday) at 10.30AM